Leadership welcomes new ideas and initiatives from SIGs, members and committees. As new concepts/initiatives are proposed, the ISOQOL Board of Directors will review the proposal to determine if the concept aligns with the strategic plan and budgets.

While ISOQOL encourages projects furthering its mission and vision, **funding sources for activities requiring support beyond normal operating expenses will need to be identified.** The ISOQOL office can assist in applying for external grants via ISOQOL.

**Mission Statement**

*The mission of the International Society for Quality of Life Research (ISOQOL) is to advance the science of quality of life and related patient-centered outcomes in health research, care and policy.*

**Vision Statement**

*ISOQOL will improve quality of life for people everywhere by creating a future in which their perspective is integral in health research, care and policy.*

**Patient Engagement Statement**

*ISOQOL supports the patient voice in quality of life and patient-reported outcomes research. Patient engagement initiatives are intended to align ISOQOL's priorities and infrastructure with efforts to establish best practices in patient-engaged quality of life research and create educational efforts and model programs that promote best practices and fulfill ISOQOL's mission.*

The next page contains an outline of the information needed for the ISOQOL board to review the proposal, its objectives and needed funding.

**NOTE: No activity can begin until approval has been granted by the ISOQOL Board.**

Please forward your proposal to the ISOQOL office to the attention of Samantha Walker swalker@isoqol.org or fax +1 (414) 276 – 3349.

1. **Executive Summary**
2. **Full Description of Program**
	1. **Program title**
	2. **Background describing need for program**
	3. **Detailed description/purpose of program**
	4. **How does the program advance the ISOQOL mission?**
	5. **Would this program be considered a standard or best practice? (Standards and best practices are procedures that reach a level of quality or attainment and/or are accepted/prescribed as being correct or most effective.)**
	6. **Describe goals, objectives and outcomes**
	7. **If applicable, describe current competition**
3. **Define Applicable Resources**
	1. **Volunteer requirements**
	2. **Staffing requirements**
	3. **Equipment**
	4. **Financial investment (include an financial gain or risk to the initiative and/or ISOQOL)**
	5. **Preliminary budget (include source of revenues & expenses)**
	6. **Preliminary timeline**
4. **Detail Specific Request of ISOQOL Leadership**
5. **Contact Information**
	1. **Name**
	2. **Email**
	3. **Phone number**
	4. **Request date**