

ISOQOL Bylaws, Articles to be changed

Article 7. Officers

Executive Committee: The officers shall constitute the Executive Committee which shall meet periodically to advise and assist the president and to oversee the operations of the Society. The Executive Committee may act on behalf of the Board in the interim of scheduled meetings and shall report to the Board any actions for ratification.

President: The President is the chief elected officer and shall preside at all meetings of the Board, Executive Committee and the Annual Business meeting of the Society. The President shall convene meeting of the Board and the Executive Committee.

The President with the approval of the Board shall appoint chairs and members to fill vacancies on standing committees and may appoint ad hoc committees for specific purposes approved by the Board. The President shall receive the report of committees at least annually and shall review with the Board the work of committees. The President shall serve as or appoint official spokesperson(s) for the Society as needed.

President-elect: The President-elect will assist the President as requested, shall chair meetings in the absence of the President and fulfill such other duties as requested, and will prepare for the duties and responsibilities of President. in the following year. The President-elect will chair the Nominations Committee in the year in which there is no Immediate Past-President on the Executive Committee.

Secretary: The duties of this office include assuring that all necessary federal and state reports are filed, that Board and Executive Committee minutes are maintained, that annual dues notices are submitted to members, and that annual elections and bylaws amendments are submitted to the membership.

Treasurer: The duties of this office include a review of the quarterly financial reports and report to the Board. The Treasurer shall be responsible for the preparation of the annual budget and for making a recommendation to the Board regarding an outside CPA annual review/audit of the Society finances. The Treasurer may lead fundraising efforts or assist the President in the selection of a committee to engage in such activities.

Immediate Past President: The duties of this office are to assist the President as requested and to chair the Nominations Committee in the year in which there is an Immediate Past-President on the Executive Committee.

Terms of Officers: The President shall be elected to serve a two-year term. The President-elect, President, and Immediate Past President shall serve for a one-year term in each successive office. All terms begin at the time of the annual business meeting. The President-elect shall be elected every other year so that at any time there will be a President and either a President-elect or Immediate Past -President serving on the Executive Committee. The Secretary and Treasurer (which may be combined into one

office filled by one member) shall serve for a three-year term and may not succeed to a second term. If two individuals serve in these positions, their terms shall be staggered. In the event the office of President becomes vacant for any reason, the President-elect or Immediate Past President, whichever is currently on the Executive Committee, shall fill the unexpired term of President and then the term for which they were elected. In the event both the President and either the President-elect or Immediate Past President are unable to serve, the ~~Immediate Past President~~ Treasurer shall fill the current unexpired term of President and the members shall elect both a new President and President-elect at the next election. In the event the Secretary or Treasurer position becomes vacant, the Board shall appoint a member to fill the unexpired term.

Article 8. Nominations and Elections

The Board of Directors shall appoint a Nominations Committee of at least three members, one of whom shall be the Immediate Past President or, -in the year in which there is no Immediate Past President on the Executive Committee, the President-elect, which shall have the responsibility for proposing candidates to fill vacancies on the Board annually. The Immediate Past President or, in the year in which there is no Immediate Past President on the Executive Committee, President-elect shall convene the committee and serve as its chair, and if unavailable the current President shall serve as chair. Nominations shall be solicited from the membership, a slate of nominees shall be presented to the membership, and a mail ballot will be distributed to members in accord with the policies and procedures. Newly elected Officers and Directors shall take office at the conclusion of the annual business meeting following elections.